LAB CLEAN-UP DUTIES

Review your clean-up duties for this lab and ensure that you complete ALL of the assigned tasks.

Please assist others in your unit once you have completed your clean-up duty.

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| **DISH WASHER**   * Scrape and pre-rinse dirty dishes; stack them to one side of the sinks * Wash dishes in ***HOT*** soapy water * Use a ***dish cloth*** (small) for washing dishes **NOT** a tea towel (large) * Wash dishes in proper order → cleanest to dirtiest (tableware → cookware & utensils) * Rinse dishes with **clear, *HOT*** water and place upside-down in drain rack * Clean sinks/drains with dish cloth and **clean** taps, as well as around & **behind** taps; wipe sides of sink and drain | **DISH DRYER**   * Set up dish drain rack and tray next to the sink on a ***clean*** counter. Collect **2** dish cloths and **1** tea towel. * Check that dishes are **CLEAN** (inside and outside) before drying * Dry each and every item **completely** * Put dishes away in **correct** location (ask if you’re not sure) * Take inventory of **all** equipment in unit and find/replace missing items * Wipe dry the drain rack and tray; **DRY** the sides of the sink, the taps and drain. Place drain baskets upside-down in drains. * Place all cloths in wash ***AFTER*** inspection |
| **HOUSE KEEPER**   * Help Dish Dryer put away dishes that are **clean & dry** * Check that stove and oven are turned **OFF** * Fill staple ingredients, dish soap and spray cleaner if less than half full; refill empty paper towel dispensers * Wipe down **ALL** counters, cupboards, drawers, **tables**, stove, oven microwave, canisters, placements and soap bottles * Sweep floor of your unit * Once clean-up is complete and ready for inspection, open all cupboards and drawers * **Politely** request unit inspection | **SPECIAL DUTIES 1 & 2**   * Assume lab duties of any absent student in your unit * Report to teacher and **ASK** to be assigned your special duty at the **start** of clean-up. Examples of duties are folding towels, cleaning supply table, emptying recycling, etc. * Assist other group members when you have completed the assigned special duties * Perform a **complete** unit check **BEFORE** the House Keeper calls the teacher for inspection * Check that all chairs are tucked in at the end of class, or neatly stacked next to the table if it is the last class in the room for the day |